

Appearance Policy

Llanwern High School

July 2021

Agreed by Governors: **July 2021**

Chair of Governors **D. Harvey**

Headteacher: **T. Jarvis**

To be Reviewed: **July 2022**

Introduction

Llanwern High School prides itself on being one big learning community. As such, we expect all members of the school community to demonstrate positive values, attitudes and behaviour, including taking responsibility for our appearance.

The following policy has been co-constructed with various stakeholders, in line with the [‘Statutory guidance for school governing bodies on school uniform and appearance policies Education, Wales \(2019, No. 21\)’](#)

PUPIL APPEARANCE

Implementation of the dress code

This dress code is designed to guide parents/carers and pupils on the school standards of dress and appearance. School expectations are that pupils should be positive ambassadors for Llanwern both when in school and also when acting as a representative of the school at external venues.

The school recognises the diversity of cultures, religions and disabilities of its pupils and will take a sensitive approach when this affects dress requirements. However, priority will be given to health and safety and security considerations.

Scope

This dress code applies to all pupils in school from years 7 - 13.

Responsibilities

Pupils

It is the responsibility of each pupil to ensure they arrive at school on time in the correct uniform. This will be monitored by Heads of Year, with the support of all members of staff.

Staff

All staff within the school have the responsibility of ensuring that all pupils are complying to the agreed appearance policy.

Addressing non-compliance

We reserve the right to ban items of clothing, shoes or hairstyles which are either a health and safety risk or which are not consistent with our approach to uniform and appearance.

If a pupil arrives at school in breach of the appearance policy, an initial conversation will be had with the pupil to ascertain why the pupil is not complying with the policy. If it is because of financial difficulties, pupils will be allowed an appropriate amount of time for the required items to be purchased and information offered about any assistance the Local Authority or the school is able to provide (see ‘Financial Support’ section below).

In circumstances, apart from financial difficulties or defiance, for example, if a pupil’s uniform has been lost, stolen, damaged, or accidentally soiled beyond the point where it can be worn and it may not be possible to wash and dry some articles of clothing overnight, a pupil will be supported by their Head of Year to resolve the issue on an individual basis.

Resolutions could include:

- A phone call home to ask parent/carer to bring a suitable alternative piece of clothing to school
- Sending a pupil to go home to change their clothes if it is appropriate to do so. This should be for no longer than necessary to effect the change of clothing and would only be appropriate where the change could be made quickly and easily.

When sending a pupil home, Heads of Year or senior staff will bear in mind the age and vulnerability of the child and will always contact the parents or carers for consent.

The pupil would be expected to return to school immediately after their clothes had been changed. Failure to do so could amount to an unauthorised absence - as outlined in the Welsh Government 'Statutory Guidance for School Governing Bodies on School Uniform and Appearance Policies' - Guidance document number 274/2019

<https://gov.wales/school-uniform-and-appearance-policy-guidance-governing-bodies>

Dress code: Years 7 to 11

All pupils at Llanwern High School must wear uniform to and from school, in school and on all educational visits during the school day, unless otherwise stated. Details of our pupil dress code are as follows and reflects a gender neutral approach to uniform

Item	Description	Additional information
Blazer*	Plain black with school logo.	Blazers must be worn at all times in the building. After the annual May half term holiday, in the months of June and July, a more flexible approach to the wearing of blazers will be adopted in order to respond to any significant increase in temperatures.
Shirt	Plain white with a traditional collar and top button shirt. These can be short or long sleeved.	
V-neck jumper*	Black V-neck jumper with school logo.	Blazer must be worn with a jumper.
Tie*	Black with silver stripes	
Trousers	Trousers should be of formal appearance, plain black with no decoration.	Leggings/tracksuit bottoms or jeans are not to be worn to school. Belts should be plain, small buckled and not worn as a fashion accessory
Shorts	Formal, tailored black school shorts to the knee. No PE, football or sports PE shorts will be accepted.	May be worn during the months of June and July.

Skirts	Plain black.	Needs to be 'closer to the knee than not'.
--------	--------------	--

Item	Description	Additional information
Footwear	Plain black, fully enclosed, low heeled, no decoration and weatherproof. Leather ankle boots may be worn during the cold winter months.	Shoes must have a back and toe. Trainers are allowed but these must be completely black with no coloured logo. Boots and sandals are not permitted. Llanwern High School will accept no responsibility for injuries incurred as a result of pupils wearing inappropriate footwear.
Socks	Black ankle socks with trousers and shorts.	Socks are not permitted to be worn with a skirt, only tights to be worn if a pupil chooses to wear a skirt.
Tights	Plain black.	No patterned tights are permitted.
Coats	Waterproof with no large logos.	No hoodies, tracksuit tops, denim, leather or similar style jackets that have studs, unnecessary zips, logos/pictures or buckle. Coats are not to be worn inside the school building and pupils will be asked to remove these.
Piercings	Two small studs per earlobe and one small nose stud - no other piercings are permitted.	Pupils will be asked to remove extra studs and the fact that the piercing is in the process of "healing" will not be an acceptable reason to keep the piercing in. The timing of such a piercing should therefore be considered very carefully by pupils and parents. Spacers, tunnels and plugs are not permitted on health & safety grounds. During PE lessons, jewellery should be removed, covered or taped up where necessary.
Other jewellery	A single wrist watch is permitted.	Visible necklaces, bracelets and rings are not permitted. Smartwatches are not permitted during examinations.
Bag	Any design is permitted but must be big enough for books and equipment.	
PE kit	Black Llanwern logo t-shirt Black shorts Black tracksuit bottoms Black sports leggings	

	Black socks Non-marking trainers	
--	-------------------------------------	--

**These items should be purchased from Macey's Sport, our school's identified uniform supplier.*

Dress code: Years 12 to 13

All pupils at Llanwern High School sixth form must wear uniform to and from school, in school and on all educational visits during the school day, unless otherwise stated. Details of our pupil dress code are as follows and reflects a gender neutral approach to uniform.

Item	Description	Additional information
Blazer	Plain black	Blazers must be worn at all times in the building. After the annual May half term holiday, in the months of June and July, a more flexible approach to the wearing of blazers will be adopted in order to respond to any significant increase in temperatures.
Shirt	Plain white with a traditional collar and top button shirt. These can be short or long sleeved.	
V-neck jumper*	Black V-neck jumper with school logo.	Blazer must be worn with the jumper.
Tie	Black with silver stripes	There is a specific tie for sixth form.
Trousers	Trousers should be of formal appearance, plain black with no decoration.	Leggings/tracksuit bottoms or jeans are not to be worn to school. Belts should be plain, small buckled and not worn as a fashion accessory
Shorts	Formal, tailored black school shorts. No PE, football or sports PE shorts will be accepted.	May be worn during the months of June and July.
Skirts	Plain black.	Needs to be 'closer to the knee than not'.
Footwear	Plain black, fully enclosed, low heeled, no decoration and weatherproof. Leather ankle boots may be	Shoes must have a back and toe. Trainers are allowed but these must be completely black with no coloured logo. Boots and sandals are not permitted.

	worn during the cold winter months.	Llanwern High School will accept no responsibility for injuries incurred as a result of pupils wearing inappropriate footwear.
--	-------------------------------------	--

Item	Description	Additional information
Socks	Black ankle socks with trousers and shorts.	Socks are not permitted to be worn with a skirt, only tights to be worn if a pupil chooses to wear a skirt.
Tights	Plain black.	No patterned tights are permitted.
Coats	Waterproof with no large logos.	No hoodies, tracksuit tops, denim, leather or similar style jackets that have studs, unnecessary zips, logos/pictures or buckle. Coats are not to be worn inside the school building and pupils will be asked to remove these.
Piercings	Two small studs per earlobe and one small nose stud - no other piercings are permitted.	Pupils will be asked to remove extra studs and the fact that the piercing is in the process of "healing" will not be an acceptable reason to keep the piercing in. The timing of such a piercing should therefore be considered very carefully by pupils and parents. Spacers, tunnels and plugs are not permitted on health & safety grounds. During PE lessons, jewellery should be removed, covered or taped up where necessary.
Other jewellery	A single wrist watch is permitted.	Visible necklaces, bracelets and rings are not permitted. Smartwatches are not permitted during examinations.
Bag	Any design is permitted but must be big enough for books and equipment.	
Football in the Community	Newport County Tracksuits	Any pupil on the Newport County in the Community Programme is permitted to wear the full tracksuit to school as their uniform.

Exceptions

It is recognised that there may be specific occasions where the usual dress code would not be appropriate e.g. outdoor/adventure visits and in these circumstances guidance will be provided by the school.

Tattoos

Any tattoo on a child under 18 years old has been performed illegally under the Tattooing of Minors Act 1969. Tattoos which are visible when wearing normal school uniform are not allowed i.e. on face, neck, hands or arms

Hair

Hair styles should be moderate and of a natural appearance. No hair extreme decoration is permitted (including overly large hair bows). Hair should not compromise health and safety. Long hair should be tied back when taking part in physical education and practical subjects such as Design and Technology or Science.

Braids are permitted but any weaves must be of a natural hair colour.
Subtle hair accessories may be worn but must be of a natural hair colour.

Makeup and nails

Makeup – should be discreet. If a pupil is deemed to be wearing too much makeup, they will be asked to remove it.

Nails should be short (no nail varnish). No false nails are permitted.

If a pupil is wearing false eyelashes, they will be asked to remove them.

Religious dress

Religious dress is permitted subject to health and safety and communication considerations.

Financial support for Uniform

Pupil Deprivation Grant (PDG)

The Welsh Government [Pupil Development Grant \(PDG\)](#) helps to fund a child's school uniform and equipment, plus items for outside school activities, where families are on low incomes. The following website provides information, eligibility and guidance on how to apply:

<https://www.newport.gov.uk/en/Schools-Education/Schools/School-uniform.aspx>

The funding is available to pupils who are eligible for free school meals entering: Reception class of maintained primary schools; Year 3 of maintained secondary schools; Year 7 of maintained secondary schools; Year 10 of maintained secondary schools; or pupils in special schools, special needs resource bases and pupil referral units who are aged 4 or aged 11 on entry. The funding is also available to all looked after children of compulsory school age.

Funding of up to £125 is available for each eligible pupil with the exception of those in Year 7. Eligible pupils in Year 7 will be entitled to a maximum of £200 and applications for this grant should be made to the Local Authority.

Uniform Recycling Scheme (led by the PTA)

The school's PTA also operates a uniform recycling scheme, where second hand items may be obtained for a small donation to the PTA.

Review

This dress code will be reviewed on an annual basis and sooner, if necessary, due to changing legislation.

School Dress Code Agreement - Pupils

This agreement relates to the school appearance policy outlined above. All pupils including those in the sixth form are required to familiarise themselves with the contents of this policy and are to sign the agreement below.

I confirm that I have been provided with a copy of the school's appearance policy

I have read, understood and accept the school's appearance policy and will abide by it.

You should sign two copies of this agreement. Please keep one copy for your records with this dress code and return the second copy to school.

Name:

Form:

Signed: Date:

School Dress Code Agreement - Parents/Carers

This agreement relates to the school dress code outlined above. All parents/carers of pupils including those in the sixth form are required to familiarise themselves with the contents of this dress code and to sign the agreement below.

You should sign two copies of this agreement. Please keep one copy for your records with this dress code and return the second copy to school.

I confirm that I have been provided with a copy of the school's appearance policy.

I have read, understood and accept the school's appearance policy and will support the school in its implementation.

Parent/Carer name:

Child's name:

Signed: Date: