

16th May 2017

Dear Parent / Carer

Ready to Learn

As part of the school's drive to improve the learning that takes place in the classroom we will shortly be introducing of "Ready to Learn".

Although the majority of students are well behaved and keen to learn in class, the school will be aiming to encourage all students to **take responsibility** for their own actions. After consultation with pupils a basic set of rules will apply in each classroom which will allow everyone to progress with their learning.

Rules in the classroom

- Arrive on time, within 3 minutes of the bell.
- Sit where you are told/stay in your seat unless asked to do differently.
- Listen respectfully when others are talking.
- Work in silence if an adult tells you to.
- Allow others to learn.
- Remain on task.

If a student breaks one of these rules they are given a warning and their name is put on the board for them to clearly see. If they then break a rule for a second time they will be sent to internal exclusion for five teaching periods (this may span over 2 days depending on the period they enter the internal exclusion room). Parents/carers will be contacted and the whole process will be managed by the behaviour team.

For serious incidents, such as extreme defiance or truancy, the students will immediately be taken to the internal isolation room and parents/carers will be informed.

Assemblies will take place next week to explain the rules to all students. The vast majority of students already follow these rules without being directed and will only benefit from an improved learning environment. The Red Card system will continue to operate and this has already had a positive impact on the school.

We are trialing this system for a two week period. If you have any questions or queries about this process we will be holding a coffee morning on Friday 26th May at 11.30 to discuss this process. Should you be unable to attend please do not hesitate to contact me and I will be happy to answer any queries.

I would like to thank parents for their continued support and also the students who have participated in the consultation process, which has involved visiting other schools and providing valuable feedback.

Yours faithfully



Mr Bevan
Assistant Headteacher